

**TRI-STATE CONCESSIONS, INC.**  
**Post Office Box 7118**  
**Cross Lanes, West Virginia 25356**  
**APPLICATION FOR EMPLOYMENT (HRFC-214)**

Tri-State Concessions, Inc. is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, veteran, marital status, national origin, disability or any other legally protected status.

**PLEASE PRINT**

<b>Position(s) Applied For</b>	<b>Date of Application</b>
<b>How did you learn about us?</b>	
<input type="checkbox"/> Advertisement <input type="checkbox"/> Friend <input type="checkbox"/> Walk-in <input type="checkbox"/> Employee <input type="checkbox"/> Employment Agency <input type="checkbox"/> Relative <input type="checkbox"/> Other _____ If you were referred to us by an employee, please list name of employee _____	

**PERSONAL INFORMATION**

<b>Last Name</b>	<b>First Name</b>	<b>Middle Name</b>	
<b>Street Address</b>	<b>City</b>	<b>State</b>	<b>Zip Code</b>
<b>Telephone Number(s)</b>			

Are you 21 years of age or older?.....  Yes  No  
 If you are under 21 years of age, can you provide required proof of your eligibility to work?.....  Yes  No  
 Have you ever worked for Tri-State Racetrack & Gaming Center before?.....  Yes  No  
 If yes, please list department and approximate dates of employment: \_\_\_\_\_

Have you ever been discharged or asked to resign from a job?.....  Yes  No  
 If yes, explain: \_\_\_\_\_

Are you currently employed?.....  Yes  No  
 May we contact your present employer?.....  Yes  No  
 Are you legally eligible for employment in the United States?.....  Yes  No  
 If offered employment, can you provide documentation to verify eligibility?.....  Yes  No  
 Have you ever been convicted of a criminal offense?.....  Yes  No  
 If yes, explain: \_\_\_\_\_

What date would you be able to work?..... \_\_\_\_\_  
 I understand that I may be required to be licensed by the West Virginia Racing Commission and/or the West Virginia Lottery and my employment is dependent upon obtaining required licenses.....  Yes  No

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**SCHEDULE AVAILABILITY**

Are you seeking for FULL-TIME employment (35.5 hours or more)?.....  Yes  No  
 Are you seeking and available to work PART-TIME hours (less than 34 hours a week)?.....  Yes  No  
 I am only available for PART-TIME because:  Student  Other Job  Other \_\_\_\_\_

Please list all available work times. Tri-State Racetrack & Gaming Center is open Monday-Sunday 11:00am-3:00am

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY

Note: Work schedules are based on the need of the business and may be subject to change on a weekly basis.

Consistent attendance and punctuality are essential requirements of every job with this company. Is there anything which would interfere with your regular attendance and punctuality if offered employment with the company?

Yes  No

If yes, please explain: \_\_\_\_\_

**EDUCATION**

	Name and Address of School	Course of Study	Years Completed	Diploma/Degree/ GED
High School				
Undergraduate College				
Graduate Professional				
Other (specify)				

**ADDITIONAL INFORMATION**

State any additional information you feel may be helpful to us in considering your application. Summarize special job-related skills and qualifications from previous employment or other experience.


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**EMPLOYMENT EXPERIENCE**

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

1	Employer		Dates Employed From/To	Worked Performed
	Address			
	Telephone Number(s)		Hourly Rate Starting/Final	
	Job Title	Supervisor		
	Reason for Leaving			

2	Employer		Dates Employed From/To	Worked Performed
	Address			
	Telephone Number(s)		Hourly Rate Starting/Final	
	Job Title	Supervisor		
	Reason for Leaving			

3	Employer		Dates Employed From/To	Worked Performed
	Address			
	Telephone Number(s)		Hourly Rate Starting/Final	
	Job Title	Supervisor		
	Reason for Leaving			

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**REFERENCES**

Name	Telephone Number (     )
Address	
Name	Telephone Number (     )
Address	
Name	Telephone Number (     )
Address	

**CERTIFICATION**

*Please read carefully. If you have any questions regarding this statement, please discuss them with a Human Resources Representative before signing.*

“I certify that the information in this application is true and complete to the best of my knowledge and understand that falsification, misrepresentation and/or omission of information is grounds for refusal to hire or, if hired, dismissal. I authorize any persons or organizations referenced in this application to give you any and all information concerning my previous employment, education and/or any other information that they may have, with regard to any of the subjects covered by this application and release all such parties from all liability for any damage that may result from furnishing such information to you.”

“I agree to conform to the rules and regulations of Tri-State Racetrack & Gaming Center and acknowledge that these rules and regulations may be changed, interpreted, withdrawn or added to by Tri-State Racetrack & Gaming Center at any time, at Tri-State Racetrack & Gaming Center’s sole option and without prior notice to me. I understand that this employment application and any other Tri-State Racetrack & Gaming Center documents are not contracts for employment, and that my employment and compensation may be considered employment at will and subject to any applicable union contract.”

“I understand that Tri-State Racetrack & Gaming Center may require me to undergo a pre-placement physical and drug screen test by medical staff and/or agent selected by Tri-State Racetrack & Gaming Center as a condition of my employment and/or continued employment. I further understand that I must successfully pass the drug test to be considered for employment at Tri-State Racetrack & Gaming Center. I understand that medical examinations and drug screens (lost time accidents and just cause) which are job-related and consistent with Tri-State Racetrack & Gaming Center business necessity may be required of me once I am employed. I further release Tri-State Racetrack & Gaming Center, including all of its officers, agents, representatives and employees from any and all claims, suits, causes of action, liability and damages associated with or arising from my submission to a drug test and/or medical examination. I also understand that Tri-State Racetrack & Gaming Center does maintain a restricted smoking environment.

“I acknowledge, agree and authorize Tri-State Racetrack & Gaming Center to obtain information and records concerning my background and qualifications for employment. I authorize any and all persons, entities, companies, consumer reporting agencies, institutions and government agencies, to release any and all information and records they may have concerning my background and qualifications for employment. These may include, but are not limited to employment verification, driving record, social security trace, credit report, education and criminal reports. I understand all information received will be held in strict confidence and in strict compliance with all federal and state laws. I agree that a photographic or facsimile copy of this document shall be as valid as the original.”

\_\_\_\_\_

**APPLICANT’S SIGNATURE**

\_\_\_\_\_

**DATE**

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**EMPLOYMENT INTERVIEW QUESTIONNAIRE**

1. All persons applying for a position must complete an employment application and certain other tests depending on the position for which you are applying. Are you willing to complete these?  
 Yes     No
2. Are you willing to submit to a drug test?  
 Yes     No
3. For I-9 purposes, two forms of identification from certain lists are required. Can you provide two forms of identification?  
 Yes     No
4. Our guests often smoke in our facility. Are you willing to work in an environment where many people are smoking?  
 Yes     No
5. In this type of environment it can often be noisy and loud. Can you work in a noisy and loud environment?  
 Yes     No
6. Our schedules often change. You may be scheduled to work different days and times each week. Can you work different days and times?  
 Yes     No
7. Are you willing to work in a customer service position where you work with customers all day? There are certain positions that do not involve interaction with guests (Racing Leadouts, Sweep Team, Surveillance).  
 Yes     No
8. Are you willing to work in a job where you must be friendly and pleasant to all guests including difficult guests?  
 Yes     No
9. There is a fee associated with the Gaming License application as well as the Background Check and ID (\$32.00). Are you willing to pay the required fee?  
 Yes     No

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**APPLICANT'S NAME (PRINT NAME)**

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**APPLICANT'S SIGNATURE**

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**DATE**