

RACING CORPORATION OF WV d.b.a.;
Tri-State Racetrack & Gaming Center
Post Office Box 7118
Cross Lanes, West Virginia 25356
APPLICATION FOR EMPLOYMENT (HRF-213)

Racing Corporation of WV d.b.a.; Tri-State Racetrack & Gaming Center is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, veteran, marital status, national origin, disability or any other legally protected status.

PLEASE PRINT

Position(s) Applied For	Date of Application
How did you learn about us?	
<input type="checkbox"/> Advertisement <input type="checkbox"/> Friend <input type="checkbox"/> Walk-in <input type="checkbox"/> Employee <input type="checkbox"/> Employment Agency <input type="checkbox"/> Relative <input type="checkbox"/> Other _____ If you were referred to us by an employee, please list name of employee _____	

PERSONAL INFORMATION

Last Name	First Name	Middle Name	
Street Address	City	State	Zip Code
Telephone Number(s)			

Are you 21 years of age or older?..... Yes No

If you are applying for a Racing Leadout position, are you 18 years of age or older?..... Yes No

If you are under 21 years of age, can you provide required proof of your eligibility to work?..... Yes No

Have you ever worked for Tri-State Racetrack & Gaming Center before?..... Yes No

If yes, please list department and approximate dates of employment: _____

Have you ever been discharged or asked to resign from a job?..... Yes No

If yes, explain: _____

Are you currently employed?..... Yes No

May we contact your present employer?..... Yes No

Are you legally eligible for employment in the United States?..... Yes No

If offered employment, can you provide documentation to verify eligibility?..... Yes No

Have you ever been convicted of a criminal offense?..... Yes No

If yes, explain: _____

What date would you be able to work?..... _____

I understand that I may be required to be licensed by the West Virginia Racing Commission and/or the West Virginia Lottery and my employment is dependent upon obtaining required licenses..... Yes No

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SCHEDULE AVAILABILITY

Are you seeking for FULL-TIME employment (35 hours or more)?..... Yes No
 Are you seeking and available to work PART-TIME hours (less than 35 hours a week)?..... Yes No
 I am only available for PART-TIME because: Student Other Job Other _____

Please list all available work times. Tri-State Racetrack & Gaming Center is open Monday-Sunday 11:00am-3:00am
 Departments such as Security, Surveillance, Housekeeping and Slot Accounting work 24 hours a day, 7 days a week.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY

Note: Work schedules are based on the need of the business and may be subject to change on a weekly basis.

Consistent attendance and punctuality are essential requirements of every job with this company. Is there anything which would interfere with your regular attendance and punctuality if offered employment with the company?

Yes No

If yes, please explain: _____

EDUCATION

	Name and Address of School	Course of Study	Years Completed	Diploma/Degree/ GED
High School				
Undergraduate College				
Graduate Professional				
Other (specify)				

ADDITIONAL INFORMATION

State any additional information you feel may be helpful to us in considering your application. Summarize special job-related skills and qualifications from previous employment or other experience.

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EMPLOYMENT EXPERIENCE

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

1	Employer		Dates Employed From/To	Worked Performed
	Address			
	Telephone Number(s)		Hourly Rate Starting/Final	
	Job Title	Supervisor		
	Reason for Leaving			

2	Employer		Dates Employed From/To	Worked Performed
	Address			
	Telephone Number(s)		Hourly Rate Starting/Final	
	Job Title	Supervisor		
	Reason for Leaving			

3	Employer		Dates Employed From/To	Worked Performed
	Address			
	Telephone Number(s)		Hourly Rate Starting/Final	
	Job Title	Supervisor		
	Reason for Leaving			

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REFERENCES

Name	Telephone Number ()
Address	
Name	Telephone Number ()
Address	
Name	Telephone Number ()
Address	

CERTIFICATION

Please read carefully. If you have any questions regarding this statement, please discuss them with a Human Resources Representative before signing.

“I certify that the information in this application is true and complete to the best of my knowledge and understand that falsification, misrepresentation and/or omission of information is grounds for refusal to hire or, if hired, dismissal. I authorize any persons or organizations referenced in this application to give you any and all information concerning my previous employment, education and/or any other information that they may have, with regard to any of the subjects covered by this application and release all such parties from all liability for any damage that may result from furnishing such information to you.”

“I agree to conform to the rules and regulations of Tri-State Racetrack & Gaming Center and acknowledge that these rules and regulations may be changed, interpreted, withdrawn or added to by Tri-State Racetrack & Gaming Center at any time, at Tri-State Racetrack & Gaming Center’s sole option and without prior notice to me. I understand that this employment application and any other Tri-State Racetrack & Gaming Center documents are not contracts for employment, and that my employment and compensation may be considered employment at will and subject to any applicable union contract.”

“I understand that Tri-State Racetrack & Gaming Center may require me to undergo a pre-placement physical and drug screen test by medical staff and/or agent selected by Tri-State Racetrack & Gaming Center as a condition of my employment and/or continued employment. I further understand that I must successfully pass the drug test to be considered for employment at Tri-State Racetrack & Gaming Center. I understand that medical examinations and drug screens (lost time accidents and just cause) which are job-related and consistent with Tri-State Racetrack & Gaming Center business necessity may be required of me once I am employed. I further release Tri-State Racetrack & Gaming Center, including all of its officers, agents, representatives and employees from any and all claims, suits, causes of action, liability and damages associated with or arising from my submission to a drug test and/or medical examination. I also understand that Tri-State Racetrack & Gaming Center does maintain a restricted smoking environment.

“I acknowledge, agree and authorize Tri-State Racetrack & Gaming Center to obtain information and records concerning my background and qualifications for employment. I authorize any and all persons, entities, companies, consumer reporting agencies, institutions and government agencies, to release any and all information and records they may have concerning my background and qualifications for employment. These may include, but are not limited to employment verification, driving record, social security trace, credit report, education and criminal reports. I understand all information received will be held in strict confidence and in strict compliance with all federal and state laws. I agree that a photographic or facsimile copy of this document shall be as valid as the original.”

APPLICANT’S SIGNATURE

DATE

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EMPLOYMENT INTERVIEW QUESTIONNAIRE

1. All persons applying for a position must complete an employment application and certain other tests depending on the position for which you are applying. Are you willing to complete these?
 Yes No
2. Are you willing to submit to a drug test?
 Yes No
3. For I-9 purposes, two forms of identification from certain lists are required. Can you provide two forms of identification?
 Yes No
4. Our guests often smoke in our facility. Are you willing to work in an environment where many people are smoking?
 Yes No
5. In this type of environment it can often be noisy and loud. Can you work in a noisy and loud environment?
 Yes No
6. Our schedules often change. You may be scheduled to work different days and times each week. Can you work different days and times?
 Yes No
7. Are you willing to work in a customer service position where you work with customers all day? There are certain positions that do not involve interaction with guests (Racing Leadouts, Sweep Team, Surveillance).
 Yes No
8. Are you willing to work in a job where you must be friendly and pleasant to all guests including difficult guests?
 Yes No
9. There is a fee associated with the Gaming License application as well as the Background Check and ID (\$32.00). Are you willing to pay the required fee?
 Yes No

APPLICANT'S NAME (PRINT NAME)

APPLICANT'S SIGNATURE

DATE